

**Minutes of the Meeting of Compton Bassett Parish Council
Held on Wednesday 15 June 2022
At 7 pm in the Benson Hall**

Those Present: Cllr Szczesiak Chair (PS), Cllr Reis Vice Chair (CR), Cllr Barlow (JB), Cllr Barnett (PB), Cllr Waite (LW), County Cllr O'Neill (AN), D. Zeitzen (DZ) (Clerk),

AGENDA

201/22 Apologies for absence Cllr Spencer

202/22 Minutes Minutes of the Meeting held 11 May 2022 were unanimously approved and signed by PS – circulated before the meeting

203/22 Declaration of Interest in items on the Agenda None

204/22 Receipt of Public Questions None

205/22 Audit 2020/21 DZ the audit has been completed, the relevant documents are on the parish council website and Certificate of Exemption submitted to the external auditors.

A new internal auditor is required for year 2022/23. **Action: JB will look for potential replacement**

206/22 Finance and Accounts

- a. Bank statement and Income & Expenditure balance as at 14 June 2022
£11,439.16

VAT A submission to HMRC for a refund of £671.60 has been made by DZ

- b. Invoices Clerks salary £153.40 , HMRC PAYE £8.60 however the parish Council currently has a credit of £20.93 so no payment required.
The Parish council is also due a refund of £26.80 from HMRC which will be refunded by BACS
Clerk £120 one off payment Broadband- unanimously agreed by councillors following clerk appraisal
BHIB Insurance £217.30 annual payment
Kennet Print newsletter £136.00

All above unanimously approved. DZ to set payments, PS will authorise

SID £3,690.25 , L.Waite cement etc re bench £54 previously approved and Paid.

Documents item 6 emailed to councillors before meeting

207/22 Matters Arising Parish Steward Visits PB next visit 29 June

Light Pollution on going

Community Governance Review due for final decision by Wiltshire Council in July

Emergency Plan HS working on

Village signs All repairs identified for repair work, programmed by Ringway contractors , Becky Chivers Highway Engineer unable to give timescale. **Action: DZ to chase for update.**

Traffic mirror Rodwell Farm This has now been moved off highways land.

Defib training Only 5 people have shown an interest so far, more are needed for it to go ahead

Stay safe on line training no interest shown

Rights of Way survey AN The parish council can make an application to LHFig for materials needed for repairs on existing rights of way, the parish council would be liable for 30% of the costs. **Action: LW will investigate**
Temp closure of C15 Part 15.06.22 Work now completed

208/22 Planning

PL/2021/10942 Rosemary Cottage 31, Compton Bassett SN11 8RE Removal of Existing conservatory & single storey extension. New single storey orangery & Two storey extension to rear elevation. Internal alterations to existing building. Adjustment to existing raised platform. New storm porch to the side elevation. Comments by 23 Dec 2021. Comments submitted to Wiltshire Council

PL/2021/10942 Rosemary Cottage 31, Compton Bassett SN11 8RE additions Alteration to front garden to accommodate turning area for car. Addition of Juliet balcony – comments by 01.04.22 No decision yet from Wiltshire Council

PL/2022/02029 Old Laundry, 48 Compton Bassett, Calne, Wiltshire, SN11 8RH Renovation and extension to existing cottage No comments from Parish Council

16/05464 and 16/05708 Hills applications have been approved but cannot start until certain work and conditions are met. JB proposed sending letter to Jason Day asking to see sign of plans and conditions. Seconded by PB and Unanimously agreed and letter sent. Letter acknowledged by Jason Day Possible appeal from Hills but no information yet.

PL/2022/02255 Old Hangars, Yatesbury Development Conversion and refurbishment of listed Officers Mess to form three residential dwellings. Conversion of curtilage listed Teaching Block and Lecture Hut into four residential dwellings, Squash Court and Hostel into ancillary domestic buildings. Demolition of structures. Erection of 36 new build residential dwellings with: associated landscaping; tree works; site drainage; access road improvements; vehicle and cycle parking; pedestrian and cycleway improvements; ecological enhancements; and associated infrastructure and engineering works. Works to Grade II* Listed Hangar 02 to facilitate B8 storage. Comments by 11.05.22. Objections submitted by Parish Council

PL/2022/02683 Theils End, 4 The Breach, Compton Bassett SN11 8SN Single Storey side extension Comments submitted by Parish Council Approved with Conditions 15.05.22

PL/2022/03282 & PL/2022/03158 Street Farm, Compton Bassett SN11 8RH LBC Internal & external alterations to the farmhouse, including new staircase & the addition of 1st floor link structure to rear courtyard to create single family home Comments by 26.05.22
No comments from Parish Council

PL/2022/03955 Proposed works to trees in Conservation Area. Yew Tree Cottage 45 Compton Bassett, 2 x yew trees reduce by 25% and reshape Comments by 14.06.22

ENF/2022/00413 49 Compton Bassett Alleged breach of outbuilding as a self contained dwelling being rented out

ENF/2022/00396 Lower End Farm, Compton Bassett Potential erection or conversion of a new building being used as a dwelling

209/22 Correspondence Discretionary gully tank visit no requests for visit

210/22 Feedback from meetings VHC meeting LW and PB, the village hall has now purchased a ride on lawn mower.

211/22 Traffic Consultation Action: AN will chase this up

212/22 Clerk Appraisal JB met with DZ to carry out her annual appraisal. It was agreed by councillors to pay her a one off payment of £120 for the year towards broadband and phone charges.

Budget will now be produced quarterly

Read will be subject heading for emails that require a response

LW will produce risk assessment for war memorial

213/22 Fire at Hills, Lower Compton Landfill Hills have now responded to the parish council's letter, the response was printed in the latest parish council newsletter.

Parish councillors queried the increasing height of the landfill **Action:** AN who will investigate

214/22 Dates Annual Parish and Community Meetings 2023 Unanimously agreed to hold the Annual Parish Council Meeting on Thursday 11 May 2023 at 7pm

The Annual Community Meeting on Wednesday 17 May 2023 at 7pm **Action:** DZ to book the hall

215/22 Communications LW and JB have recently produced the newsletter

216/22 Parish Council Emails PS to ensure councillors respond to emails from DZ or any councillor that require a response they will be headed by 'Read' in the subject matter. Councillors are reminded to read all parish council emails

217/22 Asset List The new SID has now been added and the list updated

218/22 SID Laptop LW the SID information needs to be downloaded to a Microsoft PC. It was unanimously agreed on the high importance of this.

PS proposed the parish council purchase a laptop for this purpose up to £450.

CR seconded this and it was unanimously agreed. **Action:** LW to investigate and purchase.

219/22 Councillors Observations AN Distribution of financial assets of Calne Without Parish Council, Compton Bassett Parish Council to consider their request before end of year.

PS Report from parishioner of mobile home blocking road and causing them a 5 mile detour to the village at field entrance to Fairholme Farm, AN will investigate inhabited caravan.

Date of next meeting: Thursday 11 August 2022

Meeting closed at 8.45pm

AN left at 8pm

JB at 8.30pm

Planning and Councillors observation were brought forward in the agenda to be covered before AN left meeting